

**Missouri Veterans Home – St. Louis**

Is seeking a **Supervisor of Volunteer Services**

Salary: \$1434.00 semi-monthly

**Qualifications for this position:**

A Bachelor's degree from an accredited college or university with a minimum of 15 earned credit hours in one or a combination of the following: Business or Public Administration, Public Relations, Education, Nursing, Recreation, social or behavioral sciences, or a closely related field; and,

One or more years of paid or volunteer experience in public relations, community organization, coordination of community services activities, or a closely related area.

*(Additional qualifying experience may substitute on a year-for-year basis for deficiencies in the required education.)*

**Benefits Include:**

Competitive Salary  
Retirement Plan  
Health, Dental, Vision & Life Insurance  
3 weeks paid vacation/year  
12 paid holidays/year

Please see attached [MVC position description](#) and see this link for the State Merit System class specification: [Office of Administration - Division of Personnel](#).

To be considered for employment with MVC, all applicants shall file and pay all Missouri State Income Taxes owed. Tax compliance will be confirmed with the Missouri Department of Revenue. Applicants may check tax compliance status by contacting the Department of Revenue at (573)751-7202.

To apply for this position, please forward a completed MVC application & resume to: David Slover, Human Resources Manager, Missouri Veterans Home-St. Louis, 10600 Lewis & Clark, St. Louis, MO 63136 or fax to (314)340-2780.

Interested applicants may also pick up an application packet by visiting the Missouri Veterans Home- St. Louis, 10600 Lewis & Clark, St. Louis, Missouri.

An MVC application may be downloaded from our website at:  
<http://www.mvc.dps.mo.gov/docs/employment/commissionApp.pdf>

NOTE: To be considered for this position, interested applicants not currently on the State Merit System Register for Supervisor of Volunteer Services must submit an application through the Electronic Application System (EASE) website by **October 15, 2017** for the Supervisor of Volunteer Services register at:  
<http://oa.mo.gov/personnel/information-job-applicants>

For questions regarding this employment opportunity or other employment opportunities at the Missouri Veterans Home-St Louis, please contact Human Resources at (314)340-6389 ext. 224.

EOE; Drug Free Workplace  
MVH celebrates a diverse workforce